



To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Staffing Committee Meeting** to be held at **ClayTAWC, Fore Street, St Dennis on Thursday the 13th March 2025 at 8.00 pm (to follow on from the Cemetery Committee meeting)** for the purpose of transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke
Clerk/RFO

AGENDA

1. Apologies

To receive and approve apologies.

2. Declarations of Interest

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non-Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting.*

N.B: *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'.

3. To adopt the Minutes of the Staffing Committee Meeting held on the 27th November 2024.

4. Matters arising – Information only.

5. To agree a date for the Clerks Appraisal.

6. To consider the purchase of a hand held pressure washer and suitable water container.

7. To consider the provision of work trousers for maintenance operatives.

8. To review the maintenance operative position and to discuss options for filling the vacant post.
9. To approve the budgeted pay increase for 2025-2026.
10. To review remaining holiday entitlements and to consider them being carried forwards.
11. To review the progress of the phased return.

Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.